

8 September 1978

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Director spoke
Women's Group

MEMORANDUM FOR: Members of Federal Women's Program Board

FROM : [redacted]
Federal Women's Program Manager

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SUBJECT : Notes

1. EEO Panel. At its three day retreat in September, the Panel met with the DDCI and Directorate EEO Officers to discuss EEO problems. [redacted] is the new Panel Chairman. During the coming year the Panel will be involved in the following:

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- a. Review of EEO Plan
- b. Lack of minorities in mid/senior level positions
- c. Need for uniformity in selection, duties, responsibilities, quality of full-time Directorate EEO officers/staff
- d. Review of recruitment/hiring process
- e. Rankings - do they affect minorities

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2. EEO Plan. The last draft of the plan will be going to the Directorates for final approval on 12 September. Between 12-19 September the plan will be available in the Office of EEO for any Board members who wish to review it. It goes to the DCI for approval 19 September. Once it is signed and sent to the CSC, copies will be printed and you will all receive a copy.

3. Attached is a check list I prepared for the DCI of topics covered in his meetings with the Congressional Women's Caucus and the CSC Director of the Federal Women's Program. He has already requested that most of these issues be looked at by the DDA.

4. I spoke with [redacted] about the Board's memo to the DDCI on a full-time FWPM. He is awaiting the results of PMCD's classification review of the office of EEO which should be completed in several weeks.

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5. I have asked the DDS&T for a representative to assist me with the FWP Interagency Subcommittee on Women in Science and Engineering (see latest issue of Newsbriefs). [REDACTED] will be participating.

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6. The DDA, in response to a DDO inquiry, has ruled that separate tours for married officers can be authorized under existing regulations. This applies to married employees assigned to separate posts abroad, in the U.S., or a combination of the two. State Department has had this policy for several years.

7. Attached is a notice on the Conference sponsored by FWP Minority Women's Task Force. While the conference is aimed at non-government people, you may find it enlightening to attend some of the sessions. You may self register but please let [REDACTED]

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8. You were sent information on the NOW Conference. So far we have only one volunteer. Any more?

[REDACTED] STAT